Housing Selection – Frequently Asked Questions

How are the housing selection times assigned?
Housing selection times are assigned by class year with priority given to rising seniors, then rising juniors, and finally rising sophomores. The selection times are randomly generated through a computer program.

Can someone get out of the Housing Agreement after it has been signed?
The Housing Agreement is BINDING for the entire academic year. Students will not be released from the Housing Agreement except for extraordinary reasons (i.e. significant change in financial status or medical need). Requests to be released from the Housing Agreement must be submitted via a formal letter to be reviewed by a committee consisting of members from Student Records & Financial Services and the University Controller in Financial Affairs.

Can rising sophomore students live off-campus?
No. SJU values the residential experience and requires that all first and second year students live on-campus. Students who wish to commute from the home of a parent or guardian must submit a formal request to be released from the Residential Requirement. Releases from this requirement are only granted for extraordinary reasons that result from a significant change in a financial status or medical need.

If a group only has three people, can they still choose a four-person apartment and then be assigned a "random" roommate?
No. All students are required to fill a housing selection to its listed capacity.

How are medical needs accommodated through this process?
Students with a medical need must include this information in the Housing Application. Students with a documented medical need will have an option for an administrative placement into a space that meets the documented need OR to participate in housing selection on their assigned date and time. Students who choose and administrative assignment may only request one roommate and will not be able to choose the specific building placement. Individual correspondence will be sent to any student who has indicated a medical need to explain these options further.

What happens if a student submits a Housing Agreement but does not select an assignment?
Students who do not make a housing selection will be administratively assigned to a space by the Office of Residence Life after all of the selection times have passed. These students will be assigned in rooms that are still vacant after all other students have had the opportunity to select.

Can students participate in Housing Selection if they anticipate studying abroad or participating in Co-Op or internship opportunity for one semester?
Yes. The Housing Agreement will become void for the semester that the student will not be on-campus. They will be required to live on-campus for the other semester. More information about this process can be found on our website.

What is an "Upgradeable" apartment and how do I select one?
Spaces that are labeled "Upgradeable" are able to accommodate one additional resident above the base capacity listed. Students may voluntarily accept an additional person to be assigned to this space with them. The space should be selected at the base capacity and then everyone should email reslife@sju.edu to indicate the additional person to be added to the space. There is no change in housing rate when a space is voluntarily upgraded.

Which buildings are "Meal Plan Required"?
Students who select into **Moore Hall** and the **Campus Houses** are required to have a meal plan because they do not have a designated kitchen-per-unit. Students selecting into apartments and townhouses are not required to have a meal plan.

Is there an opportunity to change an assignment after a selection has been completed?
Because the process is "live" and students will continue to select through the entire process, a housing selection cannot be changed unless the student(s) choose to have their original selection removed and get a new selection time on the last day of selection. The Office of Residence Life will offer a Room Change Waitlist, beginning on April 7th, for students who are interested in a different housing assignment. Room Change Requests will be processed through the summer as new vacancies may become available.

HOUSING SELECTION
SPECIAL EDITION

Where will you live next year?

This edition of NFTN will be your guide to successfully navigating the on-campus housing selection process for the 2014-15 academic year. The secret to success involves reading carefully, asking questions and planning ahead. Our office is here to help you every step of the way.

Everything you need to complete the Housing Selection process can be found in the MySJU Housing Portal or at our website.

You can find the portal by:
Logging into MySJU and clicking on the portal icon within the Residence Life area of SJU Today

Housing Selection Information Sessions

Stop by if you have specific questions or want a general overview of the process including a step-by-step demonstration in the portal.

Wednesday, February 5th – 5-6pm, LaFarge Lounge
Thursday, February 6th – 11:30am-12:30pm, Sourin Lounge
Monday, February 10th – 5-6pm, Large Lapsley Room (Haub Center)
Monday, February 10th – 6-7pm, Forum Theater
Tuesday, February 11th – 11:30am-12:30pm, Forum Theater

IMPORTANT DATES

FEB 10
2014-15 Housing Agreement DUE

FEB 17
Rising Jr/Sr Exclusive Housing
Lottery Times Assigned
Room Search Available

FEB 26
RLC Application Deadline

MAR 5-7
Rising Jr/Sr Exclusive Housing Selection

MAR 7
Rising Sophomore (Current Freshmen)
Lottery Times Assigned
Room Search Available

MAR 20
RLC Housing Selection

MAR 20-21
Rising Jr/Sr. General Housing Selection

MAR 24-28
Rising Sophomore
General Housing Selection

APRIL 7
Room Change Waitlist Opens for 2014-2015 Assignments

RESIDENCE LIFE CONTACT INFORMATION

PHONE: 610-660-1060 **FAX:** 610-660-1065
WEBSITE: www.sju.edu/reslife **E-MAIL:** Reslife@sju.edu
OFFICE: LaFarge Residence Center

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SJU Office of Residence Life

NEWS FROM THE NEST 2014 FEBRUARY

SJU Office of Residence Life

HOUSING PORTAL OVERVIEW

Home Application

Application Menu | Applying for 2014/2015 - Academic Year – Rising Sophomore

View Room Assignment & Roommates

1 Welcome | 2 Medical Need | 3 Online Agreement | 4 Residential Learning Communities | 5 Create Profile | 6 Roommate Search Preferences | 7 Housing Options | 8 Roommate Search | 9 View Selection Time/Date | 10 Select Rooms | 11 Browse Rooms | 12 Application Confirmation

TO BEGIN

Click the 2014/2015 application and 'Continue'

If you have a documented **MEDICAL NEED** that requires a housing accommodation, indicate it here. Please review the guidelines and be sure to submit the appropriate paper work.

CLICK HERE to **Electronically Sign the 2014-15 housing agreement.**

This agreement is binding for the full academic year. Do not sign it if you are still exploring the option of living off campus. **NOTE:** All rising sophomores are required to live on campus.

The deadline is Feb. 10th

Please provide electronic signature for online agreement ☐

Creating or updating your housing profile will allow you to compare compatibility with potential roommates based upon your lifestyle preferences.

Select your preferences for categories like: Sleep schedule, smoking, study habits, TV usage, etc. It is important to be as honest as possible when filling this out to obtain an accurate compatibility rating.

That said, the list of preferences are limited and do not guarantee a perfect match.

JR/SR EXCLUSIVE COMMUNITIES

Merion Gardens
Townhouses

UC APARTMENTS

Lannon & Rashford
Lancaster Court
Pennbrook
Ashwood

UC TRADITIONAL

(Meal Plan Required)
Moore Hall
Campus Houses

See our website for complete details & amenities

SELECTION TIME

Check here following the lottery announcement date to view your time.

This will only be available at your selection time

(It looks identical to Browse Rooms, so practice there)

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CONGRATULATIONS!

You have completed Housing Selection. This tab will summarize your 2014-15 assignment details.

There are several ways to connect with potential roommates

Search by Details
Use this if you know the person's name or ID number

Search by Profile Questions
Search by profile preference? Use this

Browse Matching Roommates
View all students based on compatibility

NOTE: To confirm that you have connected with your desired roommates before selection day, make sure they are listed under the "Accepted Roommates" heading.

Interested in an RLC for 2014-2015?

Residential Learning Communities (RLCs) are groups of students who live on the same floor or residential area and have similar majors, minors or interests. RLCs assist students with academic and social challenges by helping to provide a close-knit, supportive living environment.

Business Residential Learning Community
Housed in Lannon Hall, this community is designed for students with any business major. It provides academic support, networking and programming opportunities with a business twist.

Arts Residential Learning Community
Interested in painting, sculpture, drawing, photography or theater? Students of all majors and backgrounds who share a love for all things artistic are encouraged to apply. This community is housed in Jordan Hall.

Romero Residential Learning Community
Created for students in any major and housed in St. Mary's Hall, the Romero RLC helps students learn about social justice issues and get involved in service to the community and advocacy efforts.

You can apply via the Housing Portal (STEP 4) or by visiting our website: www.sju.edu/reslife and clicking on the Upperclassmen RLC Application on the homepage. More information about each RLC and Frequently Asked Questions can also be found on the Residence Life website under the "Residential Education" section. More Questions? Contact Sarah Jones (sjones03@sju.edu) or by phone 610-660-1941.

Include in Search

Tick this box if you wish to be included in the roommate searching process: ☑

(This needs to be clicked before requesting/accepting roommates)

Screen Name

Enter the name you wish potential roommates to see:

Joe Hawk

We recommend using your full name here. If you leave this blank it will be difficult for others to find you

Description

Enter a description of yourself to show to potential roommates:

This is your opportunity to show more of your personality and interests for potential roommates. If you already know who your roommates will be, this information may be unnecessary.

Save & Continue

PORTAL COLOR KEY

1 — Blue indicates a completed step

5 — Orange indicates the active step

10 — Gray indicates the step is unavailable

7 — White indicates an open but not Completed step

Browsing & Selecting a Room

STEP – BY - STEP PROCESS

1. Click on the **BUILDING** you want
2. Select the **FLOOR** – 'Save & Continue'
3. Select the **ROOM(s)** – In the case of an apartment with multiple rooms, you must highlight all rooms (R1, R2, etc.) 'Save & Continue'
4. Assign **BEDS** – Here you will place yourself and any roommates into each of the beds (every space must be filled to capacity)

NOTE: In order to place a roommate, you must be connected to them as an "Accepted Roommate." Make sure to connect with all desired roommates before selecting a space. Review the 'Roommate Search' description for more information.

SJU Office of Residence Life