

PEER REVIEW BOARD POSITION DESCRIPTION: MEMBER DEVELOPMENT COORDINATOR

MISSION: The Peer Review Board (PRB) provides an opportunity for students to be involved in the resolution of student issues that impact the community in which they live. The PRB was established in order to provide a peer-to-peer venue for the reviewing of alleged violations of the University Community Standards by students. It serves an important role within the community by supporting, encouraging, and enhancing the missions of the University, the Division of Student Life, and the Office of Community Standards.

IN ADDITION TO THE <u>Primary Functions and Responsibilities</u> outlined in the Member Position Description, the following apply:

- In consultation with the Moderator and Co-Chairpersons, compose and facilitate membership satisfaction and learning surveys throughout the year; especially at the end of each academic year (directed by the newly selected Member Development Coordinator with newly selected Co-Chairpersons).
- Facilitate the Board Mentoring Program, with direction and guidance from Co-Chairpersons; paying particular attention to first year students on the Board.
- Organize Board social events throughout the year, as necessary and requested, to encourage member comfort and bonding.

IN ADDITION TO THE QUALIFICATIONS OUTLINED IN THE MEMBER POSITION DESCRIPTION, THE FOLLOWING APPLY:

• In most cases, members must have at least two semesters of active membership on the Board, before being eligible for the Member Development Coordinator position.

FOR MORE INFORMATION CONTACT: Office of Community Standards

Campion Student Center, Room 239

610-660-1046

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www.sju.edu/communitystandards